



October 27, 2020



Mr. Mark Hindman, City Manager
City of North Richland Hills
4301 City Point Drive
North Richland Hills, TX 76180

Dear Mr. Hindman,

Please accept this letter as an Engagement Agreement for Consulting Services ("Engagement Agreement") describing the terms under which the VTRUITT Consulting, LLC (VTC) will continue to provide consulting services to the City of North Richland Hills (NRH).

The term of this Engagement Agreement will be for twenty-four (24) months beginning October 11, 2020, and ending October 10, 2022. Either party to this Engagement Agreement may terminate this Engagement for any reason or no reason with 30 days written notice to the other party.

The consulting services provided by the VTRUITT Consulting, LLC to NRH will be as follows:

1. Seek and share intelligence regarding potential legislation regarding issues related to municipal government as specified by NRH. VTC will report to NRH as indicated during the interim period when the Texas Legislature is not in session, and at least weekly, or more often, if needed, during the period of legislative session.
2. Track and analyze legislation regarding issues related to municipal government as specified by NRH.
3. Recommend action that representatives of the city may take to promote legislation that is favorable for residents of NRH, or dissuade legislation that is harmful to residents of NRH.

Consulting services provided pursuant to the terms of this Engagement Agreement will be at the retained rate of \$1,000.00 per month during the interim period when the Texas Legislature is not in session, and \$1,200.00 per month during the period of a legislative session. In addition to the monthly retainer, NRH shall reimburse VTC for all expenses associated with services provided under this Engagement Agreement, including but not limited to, mileage, parking, toll road fees, and all other travel expense, hotel/overnight stay, entertainment of clients, meals, etc., if required. VTC shall seek pre-authorization for expenditures in excess of a mutually agreed upon amount prior to incurring expenses on behalf of NRH.

VTC shall send a statement to NRH for the monthly retainer and any expenses incurred, including any and all receipts related to expenses made on behalf NRH, if any. Payment is due and payable upon receipt, but no later than 30 days within receipt of invoice.

Respectfully agreed to,

Vicki Truitt, President

By:
Signature of Authorized Agent
City of North Richland Hills

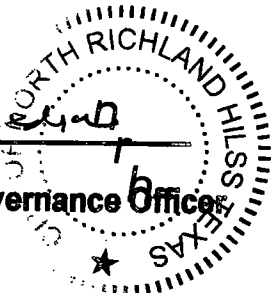
Mark Hindman
Printed Name of Authorized Agent

27 Oct 2020
Date

November 16, 2020
Date

ATTEST:

Alicia Richardson
Alicia Richardson
City Secretary/Chief Governance Officer



City Secretary Office
Official Record Copy

APPROVED AS TO FORM AND LEGALITY:

Maleshia B. McGinnis
Maleshia B. McGinnis, City Attorney

NRH Council Action Y/N Y N

Date Approved 11-16-2020

Agenda No. _____

Ord / Res No. _____



CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

VTruitt Consulting, LLC
Austin, TX United States

Certificate Number:
2020-684482

Date Filed:
10/29/2020

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of North Richland Hills

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

10272020
Legislative consulting agreement

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Truitt, Vicki	Austin, TX United States	X	

5 Check only if there is NO Interested Party.

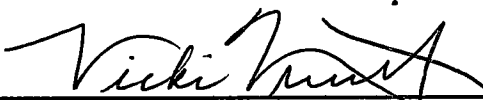
6 UNSWORN DECLARATION

My name is Vicki Truitt, and my date of birth is 02/18/1954.

My address is 1704 West Avenue, #104, Austin, TX, 78701, US.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Palo Pinto County, State of Texas, on the 29 day of October, 20 20.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)



CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

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Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

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City of North Richland Hills

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Legislative consulting agreement

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Truitt, Vicki	Austin, TX United States	X	

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)